

Report of Area Leader – South East

Report to Outer East Area Committee

Date: 13th September 2011

Subject: Outer East Area Committee Business Plan 2011-12

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Garforth & Swillington Kippax & Methley Temple Newsam Cross Gates & Whinmoor		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. The report presents a draft 2011/12 Area Committee annual Business Plan.
2. The report sets out the work that will be undertaken in relation to each of the area Committees delegated roles and functions.
3. The report outlines the methods of monitoring performance and forward plan of report to be presented to the Area Committee for the 2011/12 municipal year.

Recommendations

2. The Area Committee are asked to:
 - a) Note the contents of this report
 - b) approve the business plan for 2011/12
 - c) approve the forward plan of reports to the Area Committee

1 Purpose of this report

- 1.1 The report presents a draft 2011/12 Area Committee annual Business Plan.
- 1.2 The report sets out the work that will be undertaken in relation to each of the area Committees delegated roles and functions.
- 1.3 The report outlines the methods of monitoring performance and forward plan of report to be presented to the Area Committee for the 2011/12 municipal year.

2 Background information

- 2.1 In 2008, the Leeds Strategic Plan brought together the themes in the existing Vision for Leeds and Local Area Agreement, to provide an integrated framework for partners to tackle city wide priorities. To translate city wide priorities and outcomes to local improvement priorities, the Area Committee approved a three year Area Delivery Plan in June 2008. This was annually refreshed in June 2009 and June 2010
- 2.2 The Area Committee Delegated Functions and Priority Advisory Functions were approved by the Executive Board in June 2009, this approval was rolled forward to 2010/11 and 2011/12 with amendments only to environmental delegations.
- 2.3 At the July 2011 Area Committee, Members approved a proposal to replace the Area Committee's Area Delivery Plan (ADP) with a new annual Business Plan that would reflect changes to the city and council planning and partnership framework and include local community engagement planning and actions. The Business Plan would continue to outline local priorities and actions for the Outer East and provide a framework for the spend of the Well being Budget.

3 Main issues

- 3.1 A draft Business Plan has been developed (**Appendix 1**) for consideration by members.
- 3.2 **Appendix 2** – Forward Plan of Area Committee reports.
- 3.3 **Appendix 3** - Priorities and actions document.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 At the Outer East Area Committee meeting held in July 2011 Members agreed the content of the proposed business plan. This business plan incorporates the community engagement plan for Outer East Area Committee in 2011/12.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 Under equality legislation the Council has a legal duty to pay due regard to the need to eliminate and promote equality in relation to race, disability, gender, age, sexual orientation, pregnancy and maternity, and religion or belief.

- 4.2.2 Project work included in the Business Plan that support this legal duty includes: gardening scheme –age and disability; activities for young people and cricket coaching – age; older person’s week – age.

4.3 Council Policies and City Priorities

- 4.3.1 The themes in the proposed Business Plan will mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

4.4 Resources and Value for Money

- 4.4.1 As outlined in the Function Schedule 2011/12, the Well being budget delegated by Executive Board is used to finance projects which meet the needs of the Business Plan. Members of the Area Committee are keen that wherever possible the use of well being brings in additional match funding to the area.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 There are no specific legal implications concerning this report. It is subject to call in and is published on the Council website.

4.6 Risk Management

- 4.6.1 This are no specific risks identified as part of the Business Plan. However, any projects funded through Well being budget does complete a section identifying risks and solutions as part of the application process.

5 Conclusions

- 5.1 The Area Committee requires a document to set out the key priorities for the year that, links to city wide policies and provides a framework for the spend of the Well Being Budget.
- 5.2 The new business plan would support and contribute to changes already being put in place to the planning framework at a city wide level and continue to illustrate how the Area Management Team will support partnerships and local services in this process and continue to champion the role of the Area Committee.
- 5.3 The new business plan would be another step forward in the increasing role and influence of the Area Committee but further work is needed to strengthen the performance monitoring information available at area level. A draft plan is outlined at Appendix 1.

6 Recommendations

- 6.1 The Area Committee are asked to:
a) Note the contents of this report

7 Background documents

- 7.1 Area Committee Report, Area Delivery Plan 2008-11 – Annual Refresh, July 2010

- 7.2 Area Committee Report, Community Engagement, July 2010
- 7.3 Executive Board Report, Proposed Changes to the Leeds Initiative Partnership and the City Planning Framework, 15th December 2010
- 7.4 Area Committee Business Plan report July 2011